



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

DepEd - Division of Batangas
RECORDS SECTION

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June 23, 2022

DIVISION MEMORANDUM

No. 190, s. 2022

**LAST CALL ON THE ONLINE SUBMISSION OF SY 2021-2022 NATIONAL
SCHOOL BUILDING INVENTORY (NSBI)**

TO: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office would like to remind school heads and other school personnel involved in the preparation, online encoding and submission of SY 2021-2022 National Schools Building Inventory (NSBI) on the status of schools' compliance as of June 23, 2022, 9:30 AM.
2. All schools tagged as Not Prepared and on Preparing Status (see Enclosure) are expected to comply and submit SY 2021-2022 NSBI until Monday, June 27, 2022, 5:00 PM.
3. Please refer to the attached tutorial guide on the utilization of NSBI online facility for reference.
4. For technical assistance, you may send your concerns to the following email addresses: johnalbert.tiquis@deped.gov.ph, sdobatangas.planning@deped.gov.ph or sdobatangas.property@deped.gov.ph.
5. Immediate dissemination and compliance of this memorandum is earnestly desired.


MERTHEL M. EVARDOME, CESO V
Schools Division Superintendent

DEPEDBATS-ODS-F-009/R1/11-22-2021



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City

(043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662

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Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

**LIST OF SCHOOLS WITH PENDING COMPLIANCE IN NSBI SUBMISSION
(ELEMENTARY)**
as of June 23, 2022, 9:30 AM

NOT PREPARED STATUS

107658	Abelo Elementary School
107491	Aga Elementary School
107540	Alupay Elementary School
107426	Apar Elementary School
107313	Baha Elementary School
501014	Balakilong Integrated School
107428	Balibago Elementary School
107543	Balibago Elementary School
107669	Banaba Elementary School
502138	Bayawang Integrated School
107430	Biga Elementary School
107370	Bignay Elementary School
107822	Bolbok Elementary School
107317	Bucal Elementary School
107789	Bucal Elementary School
107286	Cahil Elementary School
107288	Calantas Elementary School
107432	Calo Elementary School
107688	Calumala Elementary School
107644	Calumpang East Primary School
107645	Calumpang Elementary School
107229	Canda Elementary School
107320	Carlota Elementary School
107790	Dagatan Elementary School
107823	Dalima Elementary School
107341	Dalipit East Bo. School
107322	Encarnacion Elementary School
107332	Florencio D. Firmante Elementary School
107825	Gregorio Agoncillo Elementary School
107827	Guinhawa Elementary School
107828	Gumapac Barangay School
107689	Jorge M. Atienza Elementary School
107316	Jose M. Caisip Elementary School
107673	Kaingin Elementary School
107325	Kilitisan Elementary School
107347	Labac Elementary School
107593	Lapolapo Elementary School
107732	Latag Elementary School

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107578	Leon M. Manigbas Elementary School
501542	Lucsuhin Integrated School
107830	Lumbangan-Talon Elementary School
107328	Luya Elementary School
501016	Mabalor-Catandala Integrated School
107557	Macalamcam Elementary School
107508	Malapad Na Bato Elementary School
107691	Mohon Elementary School
107677	Natunuan North Elementary School
107615	Paaralang Elementarya Ng Janaojanao
107791	Paaralang Elementarya ng Laurel
107486	Paaralang Elementarya ng Lumanglipa
107330	Pacita Madrigal Warns Mababang Paaralan ng Bagong Silang
107793	Pag-asa Elementary School
107516	Papaya Elementary School
107473	Payapa Elementary School
107679	Pook Ng Kapitan Elementary School
501015	Procopio Mailig Memorial Integrated School
107444	Punas Elementary School
501541	Sampa-Pacifico Integrated School
501013	San Agustin Integrated School
163509	San Fernando Elementary School
501011	San Gregorio Integrated School
107577	San Isidro Elementary School
107706	San Luis Elementary School
107478	San Pioquinto Elementary School
107257	Solis Elementary School
107308	Sugod Elementary School
107309	Taklang Anak Elementary School
107695	Tambo Elementary School
107657	Tungal Elementary School

PREPARING STATUS

107721	Aguedo Lota Asinas Memorial Elementary School
107215	Alitagtag Central School
107535	Anacleto Villanueva Elementary School
163505	Antonio Bonsol Elementary School
107367	As-Is Elementary School
501538	As-Is Integrated School
107450	Bagalangit Elementary School
107397	Bagong Pook Elementary School
107542	Bagong Pook Elementary School
107585	Bagong Pook Elementary School
107427	Balatbat Elementary School
107659	Balete Elementary School

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107398	Balibago Elementary School
107723	Balisong Elementary School
107284	Bambang Elementary School
107660	Bancoro Elementary School
107661	Bangin Elementary School
107495	Bayabasan Elementary School
107369	Berinayan Elementary School
107399	Binubusan Elementary School
107643	Bonliw Elementary School
107336	Briccio Pantas Memorial Elementary School
107522	Bucana Elementary School
501012	Bugaan Integrated School
107724	Buli Elementary School
107497	Bulihan Elementary School
107546	Bulihan Elementary School
107352	Bungahan Elementary School
107687	Burol Elementary School
107607	Calabasahan Elementary School
107287	Calaca Central School
107499	Calayo Elementary School
107228	Caloocan Elementary School
107337	Calumayin Elementary School
107433	Calumpit Elementary School
107726	Carmino Biscocho Memorial Elementary School
107253	Cesar Orona ES
107501	Cogonan Elementary School
107338	Col. Pedro Pasia Memorial School
107550	Compradia Elementary School
107291	Coral Ni Bacal Elementary School
107339	Cuenca Central School
107402	Cumba Elementary School
107292	Dacanlao G. Agoncillo Elementary School
107824	Dao Elementary School
107293	Dila Elementary School
107343	Don Juan Elementary School
107344	Dr. Ananias Chavez Memorial School
501264	Emilia L. Malabanan Integrated School
107835	Eulogio G. Cerrado Elementary School
107451	Gasang Elementary School
107826	Gregorio Paradero Elementary School
107800	Guinhawa Elementary School
107355	Ibaan Central School
107690	Irukan-Kalayaan Elementary School
107829	Jose Zabarte Elementary School
107834	Julian Castillo Memorial Elementary School
107408	Kapito Elementary School
107503	Kaylaway Elementary School

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107435	Lagadlarin/Olo-Olo Elementary School
107375	Leviste Elementary School
107453	Ligaya Primary School
107436	Lobo Central School
107251	Looc Elementary School
107348	Lumampao Elementary School
107296	Lumbang na Bata Elementary School
107733	Luntal Elementary School
107831	Luntal Elementary School
107412	Luyahan Elementary School
107664	Maabud Elementary School
107804	Mabayabas Elementary School
107437	Mabilog Na Bundok Elementary School
107574	Macalamcam B Elementary School
107832	Magahis Elementary School
107456	Mainit Elementary School
107810	Makawayan Elementary School
107254	Malabanan Elementary School
107439	Malapad Na Parang Elementary School
107558	Malaya Elementary School
163503	Maligaya Elementary School
107457	Malimatoc Elementary School
107471	Malvar Central School
107303	Maria J. Lopez Elementary School
107560	Marilag Elementary School
107833	Mataywanak Elementary School
107218	Munlawin Elementary School
107650	Muzon Elementary School
107441	Nagtaluntong Elementary School
107442	Nagtoctoc Elementary School
107565	Nasi Elementary School
107511	Nasugbu East Central School
107512	Nasugbu West Central School
107377	Niyugan Elementary School
107482	Paaralang Elementarya ng Kinalaglagan
107484	Paaralang Elementarya Ng Loob
107628	Paaralang Elementarya ng Putingbuhangin
107580	Paaralang Elementarya ng Timbugan
107567	Palakpak Elementary School
107255	Paligawan Elementary School
107378	Paliparan Elementary School
107256	Palsara Elementary School
107379	Pantay Elementary School
107326	Paraiso Elementary School
107302	Pedro A. Paterno Memorial Elementary School
107625	Pinagbayanan Elementary School
107220	Pinagkurusan Elementary School

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502139	Pinagsibaan Integrated School
107305	Puting Kahoy Primary School
107569	Putingkahoy Elementary School
107743	Quiling Elementary School
107340	Ramon Paterno Memorial Elementary School
107591	Roman Ozaeta Memorial School
107571	Rosario East Central School
107692	Saimsim Elementary School
107573	Salao East Elementary School
107306	Salong Elementary School
107247	Sampaga Elementary School
107575	San Carlos Elementary School
107262	San Diego Elementary School
107349	San Felipe Elementary School
107474	San Gregorio Elementary School
107475	San Isidro Elementary School
107652	San Isidro Elementary School
107702	San Isidro Elementary School
107445	San Miguel Elementary School
107685	San Pascual Central School
107447	Sawang Elementary School
107307	Sinisian Elementary School
107667	Sinturisan Elementary School
107464	Solo Elementary School
107448	Soloc Elementary School
107465	Sta. Mesa Elementary School
107654	Sta. Monica Elementary School
107518	Tala Elementary School
107655	Taliba Elementary School
107656	Talon Elementary School
107579	Tilaga Elementary School
107312	Timbain School
107838	Toong Elementary School
107230	Troadio A. Frontera Memorial Elementary School
107393	Tubuan Elementary School

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**LIST OF SCHOOLS WITH PENDING COMPLIANCE IN NSBI
SUBMISSION (SECONDARY)**

as of June 23, 2022

NOT PREPARED

- 307726 Apolinario Mabini National High School
- 501538 As-Is Integrated School
- 501014 Balakilong Integrated School
- 342209 Balayan Senior High School
- 307703 Balibago-Biga National High School
- 301081 Bayanan National High School
- 301094 Calubcob I National High School
- 501590 Cubamba Integrated School
- 501264 Emilia L. Malabanan Integrated School
- 305481 Lemery Senior High School
- 307720 Mabini National High School
- 305560 Mahanadiong National High School
- 501569 Marcos Espejo Integrated School
- 502137 Mavalor Integrated School
- 307716 Maximo T. Hernandez Memorial Integrated High School
- 301136 Pedro Paterno National High School
- 342204 Placido T. Amo Senior High School
- 501015 Procopio Mailig Memorial Integrated School
- 307701 San Isidro National High School (Malvar)
- 342214 San Pascual Senior High School 1
- 301152 Tala National High School
- 307711 The Saint Isidore National High School
- 307719 Tuy National High School

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PREPARING STATUS

- 301068 Alitagtag National High School
- 301069 Alupay Integrated National High School
- 307729 Aplaya National High School
- 301071 Balas Buco Sta. Maria National High School
- 301073 Balete National High School
- 301078 Batangas Province Science High School
- 301082 Baybayin National High School
- 301085 Bigain Integrated School
- 301086 Bilaran National High School
- 301087 Bilogo Integrated National High School
- 301088 Bolbok National High School
- 501012 Bugaan Integrated School
- 301090 Buhaynasapa Integrated National High School
- 307709 Calatagan National High School
- 305473 Calubcub I Senior High School
- 301096 Cuenca National High School
- 342202 Cuenca Senior High School
- 301097 Dacanlao G. Agoncillo National High School
- 301098 Dagatan Integrated National High School
- 301102 Governor F. Leviste Memorial National High School
- 301106 Jaybanga Integrated National High School
- 301107 Kaylaway National High School
- 342206 Lian Senior High School
- 305737 Libato National High School
- 305472 Lumangbayan Integrated National High School
- 305990 Luta Sur National High School
- 301114 Maabud National High School
- 301117 Malabrigo National High School
- 301122 Malvar School of Arts and Trade
- 301123 Masaguitsit Banalo National High School
- 301124 Mataas na Kahoy National High School
- 307707 Nagsaulay Integrated National High School
- 301131 Palakpak Integrated National High School
- 301137 Pinagbayanan Integrated National High School

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- 342201 Primitivo Kalaw Senior High School
- 307712 Sampiro Integrated Senior High School
- 301141 San Jose National High School
- 342213 San Luis Senior High School
- 301142 San Pascual National High School
- 342215 San Pascual Senior High School 2
- 301144 San Piro National High School
- 307717 Santiago National High School
- 307708 Sico 1.0 Integrated National High School
- 301146 Sta. Anastacia-San Rafael National High School
- 301147 Sta. Clara Integrated National High School
- 301149 Sta. Teresita National High School
- 301151 Taal National High School
- 301160 Tipas Integrated National High School
- 301164 Wenceslao Trinidad Memorial National High School

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National School Building Inventory (NSBI) Encoding for SY 2021-2022



REMINDERS:

- Division Planning Officer shall consolidate all the schools with NO school buildings and report it to the Planning Service – Education Management Information System Division (EMISD) thru e-mail at: ps.emisd@deped.gov.ph



Procedure:

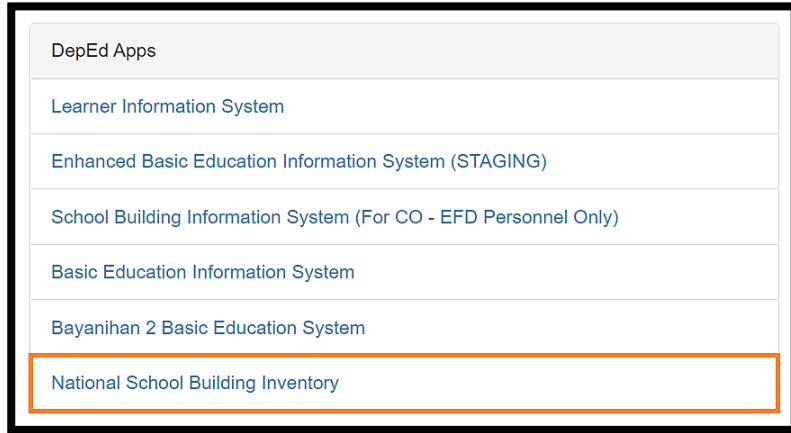
- Go to LIS website <http://lis.deped.gov.ph> and log in using the LIS School Head account.

Please sign in

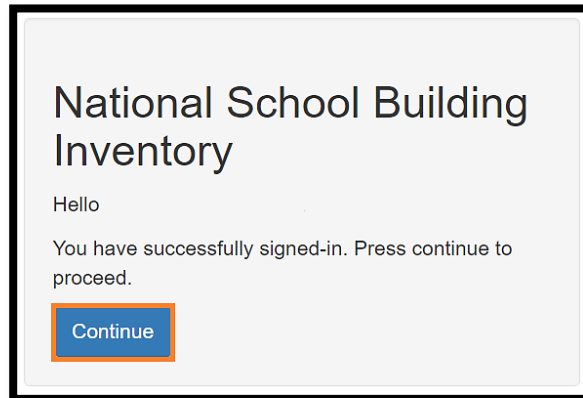
Forgot password?

For class advisers, request School Head or designated school system administrator to reset password. For school heads, request Division Planning Officer to reset password.

- Once logged in, click the **National School Building Inventory** link.



- Click the Continue button.



- Under the **Cut-off Date of Encoding** column, click the link to proceed.

Welcome to National School Building Inventory Data Facility

Rationale

The Department continues to work towards making all schools child-friendly, safe and conducive to learning. Part of this effort is providing the appropriate facilities for each school based on data collected and standards set by policymakers. In this light, the Department intend to have an accurate and updated inventory which is crucial in planning and resource allocation particularly in determining the classroom conditions and requirements of every school. In 2014, the Department of Education established the first ever NSBI Module in the EBEIS which aims to capture specific school building information. For this year, DepEd aims to enhance and provide more comprehensive guidelines on the implementation of the National School Building Inventory for SY

Inventory School Building for Secondary School

Cut-off Date of Encoding	School Year	Status	School Profile Validated	Start Encoding Date	Date Submitted	Deadline of Submission	Date Validated	Deadline of Validation	Actions
2022, Jun 15	2022 - 2021	Not Prepared	No	2021, Dec 31		2022, Jun 20		2022, Jun 30	

- Click the **Proceed to Building Encoding** button.

Welcome to National School Building Inventory Data Facility

School Building Inventory Forms [↓](#)

Additional and revised school building inventory forms designed for electronic process using the NSBI modules in the EBEIS will be distributed and implemented to maintain the inventory of DepEd School Buildings and Facilities.

The following are the school building inventory forms:

- Table 1 - Summary of Existing Building/Structures
- Table 2 - Existing Rooms per Building
- Table 3 - Number of Temporary Learning Space/s (TLS) & Makeshift Room/s
- Table 4A & 4B - Existing Number of Water and Sanitation Facilities & Stand-Along Water and Sanitation Facilities
- Table 5 - Existing Number of Usable Furniture
- Table 6 - Other Facilities
- Table 7 - Access Roads

[Proceed to Building Encoding](#) [Back](#)

- Under the **Building Structure** tab click **Add School Building** button.

School Building Data Facility

Building Structure
Water and Sanitation
Furniture
TLS and Makeshift Rooms
Access to the School
Other Facilities

Add School Building
Update School Coordinates
Back

Action	Building Number	Building Type	Fund Source/s	Specific Fund Source/s	Building Condition	Number of Storey	Year Completed	Building Materials	Room Details

Accomplish the **Building Structure** table.

***Note:** All the fields with (*) asterisk are required.

- A. Input the **Building Name/Number**.
- B. In **Building Type**, select **Others** if the building type is not included in the choices. You do not need to specify the building type.
- C. In **Building Condition**, select the current condition of the building, but if you selected For Completion, no need to answer the Year Completed.
- D. In **Building Classification**, select it's either Permanent or Semi-Permanent
- E. In **Building Materials**, multiple selections are allowed.
- F. In **Fund Source/s**, you may select multiple funding sources.
- G. In **Specific Fund Source/s**, you may also select multiple specific fund sources.
- H. Input the **Number of Storey**.
- I. In **Year Completed**, select the year of completion.
- J. In the **Date of Acquisition**, select the year acquired.
- K. In **Acquisition Cost** and **Sound Value**, input the digits manually with separators such as comma and period. The maximum value is **999,999,999,999.99**
- L. In **Insurance Information**, you may input in words or by description.
- M. In the lower part of the table, Radio buttons were set to **No** by default.
- N. Click **Save**.

School Building Data Facility

Building Structure | Water and Sanitation | Furniture | TLS and Makeshift Rooms | Access to the School | Other Facilities

Save | **Back**

Building Name/Number	JOSE RIZAL	Year Completed	1945
Building Type *	Bagong Lipunan School Building (BLSB) T...	Date of Acquisition ✕	1978
Building Condition *	Needs Minor Repair	Acquisition Cost ✕	5,000,000.00
Building Classification *	Permanent	Book Value ✕	8,000,000.00
Building Materials *	Concrete Wood Steel	Insurance Information ✕	unknown
Fund Source/s *	DepEd National Funded LGU Funded Other National Government Agency Funded		
Specific Fund Source/s *	DepEd Budget		
Number of Storey *	6		

Is PWD Accessible? Yes No

Does the building undergone a major repair? Yes No

With certificate of acceptance? Yes No

Is the school building included in the DepEd Book of Accounts? Yes No

School building created.

School Building Data Facility

Building Structure | Water and Sanitation | Furniture | TLS and Makeshift Rooms | Access to the School | Other Facilities

Add School Building | **Update School Coordinates** | **Back**

Action	Building Name	Building Type	Fund Source/s	Specific Fund Source/s	Building Condition	Number of Storey	Year Completed	Building Materials	Room Details
Edit Delete	JOSE RIZAL	Army Type School Building	DepEd National Funded	DepEd Budget	Good Condition	5	2000	Concrete Wood Steel	View 0

- Click the **Update School Coordinates** tab and click **Add** button.

School Building Data Facility

Building Structure Water and Sanitation Furniture TLS and Makeshift Rooms Access to the School Other Facilities

Add School Building **Update School Coordinates** Back

Action	Building Name	Building Type	Fund Source/s	Specific Fund Source/s	Building Condition	Number of Storey	Year Completed	Building Materials	Room Details
Edit Delete	JOSE RIZAL	Army Type School Building	DepEd National Funded	DepEd Budget	Good Condition	5	2000	Concrete Wood Steel	View 0

- Input the **Longitude** and **Latitude** and click the **Save** button.


School Building Data Facility

Building Structure Water and Sanitation Furniture TLS and Makeshift Rooms Access to the School Other Facilities

Save Back

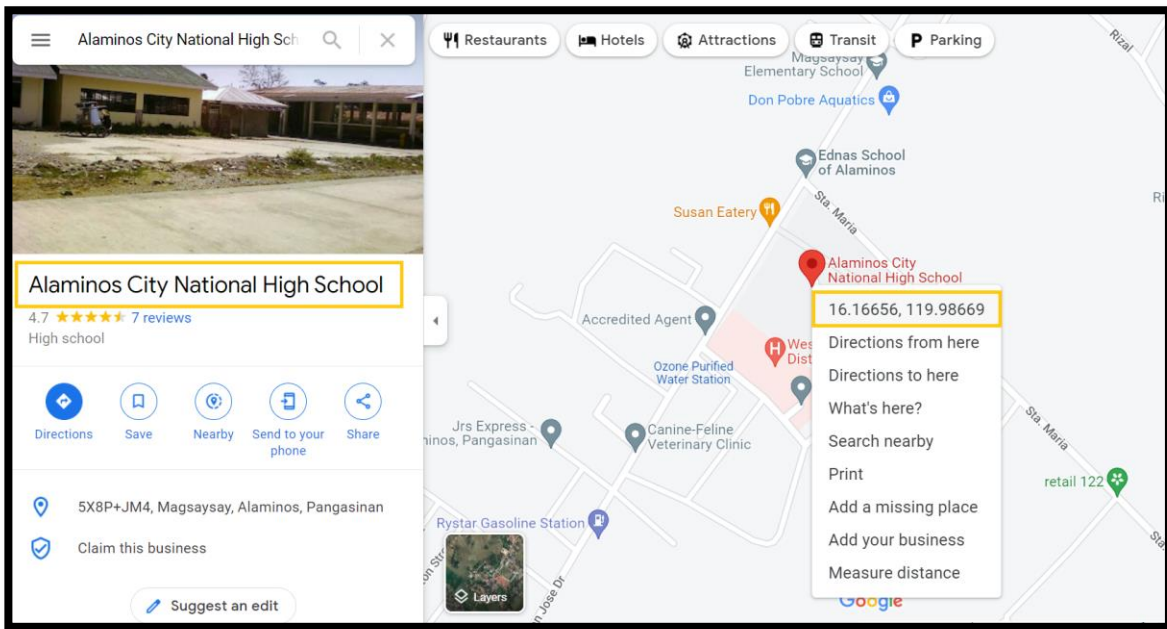
Longitude 120.94164133071901

Latitude 14.817889222447747



Leaflet | DepEd NSBI | Bing

- How to locate your **School Coordinates**.
 - Open your browser and type **Google Maps**.
 - Type your school name or school address.
 - Look at the **Location Logo** on the Map.
 - Right click the logo.
 - The upper part shows your **Longitude and Latitude**.
 - **Longitude : 119.98669**
 - **Latitude : 16.16656**



- Under the Action Column, you may **Edit** or **Delete** the saved information in all fields.

Action	Building Number	Building Type	Fund Source/s	Specific Fund Source/s	Building Condition	Number of Storey	Year Completed	Building Materials	Room Details
Edit Delete	10	Others	DepEd National Funded	DepEd Budget	For Completion	10	2022	Concrete Steel	View

- Under the Room Details column, click **View** to **Add room/s** for the building.

Accomplish the **Room Details**.

1. Select **Room Condition**.
2. In Actual Usage, select Instructional, Non – Instructional, and Combination in the Room Usage. You may select Multiple Actual Usage.
3. Click **Save**.

School Building Data Facility

Save **Back**

Room Number	Room Condition *	Room Usage *	Actual Usage/s *	Room Dimension (In Meters)	
				Width *	Length *
1	Good Condition	Combination	<input checked="" type="checkbox"/> Grade 1 Classroom <input checked="" type="checkbox"/> Grade 2 Classroom	45	50

DEFINITION:

Room Number
Refers to the number assigned to a room.

Room Condition
Refers to the current physical state of a room.

- **Good Condition:**
Refers to a room which does not need repair.
- **Needs Minor Repair:**
Refers to the repair or replacement of room components which are not subjected to critical structural loads and stresses and which are estimated to cost less than fifty thousand (Php 50,000) of the cost of a standard room unit such as repair of windows, doors, partitions and the like.
- **Needs Major Repair:**
Refers to the repair or replacement of room components which are subjected to critical structural loads and stresses and which are estimated to cost fifty thousand (Php 50,000) or more of the cost of a standard room.

- Under the **Water and Sanitation** tab click the **Add Water and Sanitation** or **Add Standalone Water and Sanitation** buttons.

School Building Data Facility

Building Structure Water and Sanitation Furniture TLS and Makeshift Rooms Access to the School Other Facilities

Add Water and Sanitation **Add Standalone Water and Sanitation** Back

Existing Number of Water and Sanitation Facilities

Building Name	Number of Functional Toilet Bowls				Number of Non-Functional Toilet Bowls	Number of Sink/Washbasin	Number of Urinals	Number of Urinal Trough	With Septic Tank?	Number of Faucets		Actions
	Male	Female	PWD	Shared						With Water Supply	Without Water Supply	

- ✓ Under **Add Water and Sanitation** tab, Input the correct details and click the **Save** button.
 - A. Accepted values are **0 – 999** only.
 - B. Once done, Click **Save**.

Add Water Sanitation

Save
Back

Select a building * JOSE RIZAL

Number of Functional Toilet Bowls				Number of Non-Functional Toilet Bowls	Number of Sink/Washbasin	Number of Urinals	Number of Urinal Trough	With Septic Tank?	Number of Faucets	
Male	Female	PWD	Shared						With Water Supply	Without Water Supply
20	15	2	10	5	10	11	5	<input type="radio"/> Yes <input checked="" type="radio"/> No	7	1

* Building selection is required.

- ✓ Under **Add Standalone Water and Sanitation** tab, Input the correct details.
 - A. Accepted values are **0 – 999** only.
 - B. Once done, click **Save**.

Add Standalone Water Sanitation

Save
Back

Number of Functional Toilet Bowls				Number of Non-Functional Toilet Bowls	Number of Sink/Washbasin	Number of Urinals	Number of Urinal Trough	With Septic Tank?	Number of Faucets	
Male	Female	PWD	Shared						With Water Supply	Without Water Supply
7	5	1	10	1	5	3	1	<input type="radio"/> Yes <input checked="" type="radio"/> No	5	1

- Under the **Furniture** tab, input the details of the Existing Number of Usable tables.
 - Accepted values are **0-19,999** only.
 - Click the **Save** button.

School Building Data Facility

Building Structure Water and Sanitation **Furniture** TLS and Makeshift Rooms Access to the School Other Facilities

Save Back

Existing Number of Usable Furniture

Arm Chair	School Desk	Other Classroom Table	Other Classroom Chair	DepEd New Design 2-Seater Table and Chair	
				JHS	SHS
<input type="text" value="400"/>	<input type="text" value="375"/>	<input type="text" value="120"/>	<input type="text" value="70"/>	<input type="text" value="350"/>	<input type="text" value="425"/>

- Under the **TLS and Makeshift Rooms** tab, click **Add TLS and Makeshift Room**.
 - Accepted values are **0 – 999** only.
 - Click the **Save** button.

School Building Data Facility

Building Structure Water and Sanitation Furniture **TLS and Makeshift Rooms** Access to the School Other Facilities

Save Back

Number of Temporary Learning Space/s (TLS) and Makeshift Room/s

Temporary Learning Space/s		Makeshift Room/s	
No. of Temporary Learning Space/s	No. of Classes/Sections using Temporary Learning Space/s	No. of Makeshift Room/s	No. of Classes/Section using Makeshift Room/s
<input type="text" value="60"/>	<input type="text" value="50"/>	<input type="text" value="25"/>	<input type="text" value="20"/>

- Under the **Access to the School** tab, click the **Add** button and tick the boxes according to school details and click **Save**.

Note:* Tick box were set to **No by default.

School Building Data Facility

Building Structure Water and Sanitation Furniture TLS and Makeshift Rooms **Access to the School** Other Facilities

Save **Back**

Access going to the School

Type of Access Road <i>(Check all applicable)</i>	
Paved	<input checked="" type="checkbox"/>
Unpaved	<input type="checkbox"/>
Levelled	<input checked="" type="checkbox"/>
Unlevelled/ Rough road	<input type="checkbox"/>
On-going construction	<input type="checkbox"/>

Accessible by type of transportation <i>(Check all applicable)</i>	
Private 4 Wheel Vehicle	<input checked="" type="checkbox"/>
Private Motorcycle	<input checked="" type="checkbox"/>
Boat	<input type="checkbox"/>
Pedicab	<input checked="" type="checkbox"/>
Tricycle	<input checked="" type="checkbox"/>
Jeepney	<input checked="" type="checkbox"/>
Bus	<input checked="" type="checkbox"/>
Habal-habal	<input checked="" type="checkbox"/>
Train	<input type="checkbox"/>
UV Express	<input checked="" type="checkbox"/>
Walking/Hiking	<input checked="" type="checkbox"/>

- Under the **Other Facilities** tab, click the **Add** button and tick the buttons according to school details and click **Save**.

***Note:** Radio buttons were set to **No** by default.

School Building Data Facility

Building Structure Water and Sanitation Furniture TLS and Makeshift Rooms Access to the School **Other Facilities**

Save **Back**

Select "Yes" or "No" if facilities/amenities are existing in school or not then click **Save** button.

Type of Facilities/Amenities	Present in the campus? (Yes/No)
Covered Court	<input checked="" type="radio"/> Yes <input type="radio"/> No
Gymnasium	<input checked="" type="radio"/> Yes <input type="radio"/> No
Entrance Gate	<input checked="" type="radio"/> Yes <input type="radio"/> No
Exit Gate	<input checked="" type="radio"/> Yes <input type="radio"/> No
Permanent Perimeter Fence	<input type="radio"/> Yes <input checked="" type="radio"/> No
Temporary Perimeter Fence	<input checked="" type="radio"/> Yes <input type="radio"/> No
Flood Marker	<input type="radio"/> Yes <input checked="" type="radio"/> No
Playground	<input type="radio"/> Yes <input checked="" type="radio"/> No
School Garden	<input checked="" type="radio"/> Yes <input type="radio"/> No
Solar Panel	<input type="radio"/> Yes <input checked="" type="radio"/> No

- After accomplishing all the tables, go back to the **School Building Inventory** link in the left side panel of the page. Under the Actions, column click **Submit**.

- ✓ School can no longer **Update** or **Edit** the tables once it has been submitted.
- ✓ Request for “**Reversion**” to Division Office if necessary.

Inventory School Building for Secondary School									
Cut-off Date of Encoding	School Year	Status	School Profile Validated	Start Encoding Date	Date Submitted	Deadline of Submission	Date Validated	Deadline of Validation	Actions
2022, Jun 15	2021 - 2022	Preparing	No	2022, Jan 26		2022, Jun 20		2022, Jun 30	Submit

- ✓ Status was changed to Submitted.

Inventory School Building for Secondary School									
Cut-off Date of Encoding	School Year	Status	School Profile Validated	Start Encoding Date	Date Submitted	Deadline of Submission	Date Validated	Deadline of Validation	Actions
2022, Jun 15	2021 - 2022	Submitted	No	2022, Jan 26	2022, Mar 02	2022, Jun 20		2022, Jun 30	

VALIDATION

and

REVERSION



Division Dashboard View

Division Office Dashboard

BEIS Report

Secondary School

School Year

2021 - 2022

List

Number of Schools : 10

Total no. of schools with **Preparing** status : 1
Total no. of schools with **Submitted** status : 1
Total no. of schools with **Validated** status : 0
Total no. of Schools with **Not Prepared** status : 8

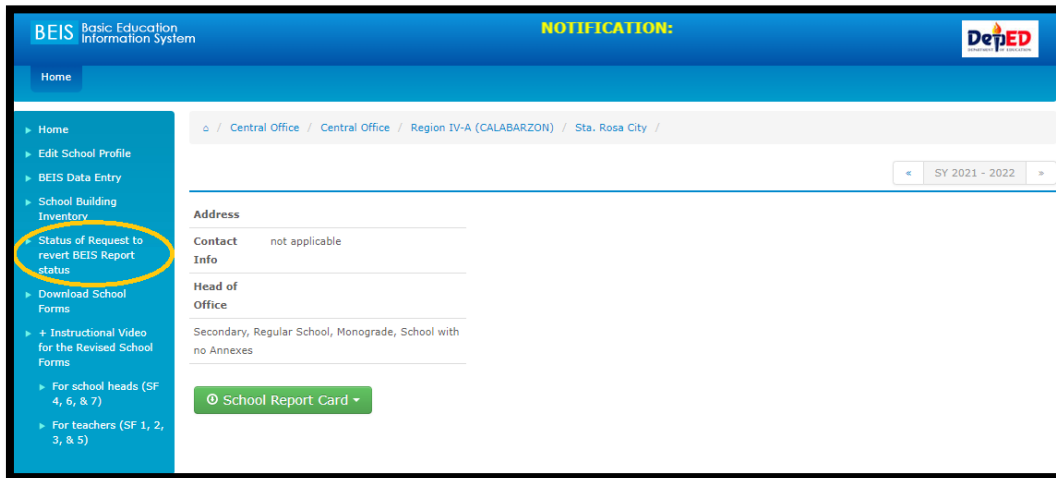
School ID	School Name	Date Submitted	Date Validated	Status	Action
307902				Not Prepared	
342597		2022-03-01 10:19:06	2022-02-28 21:15:57	Preparing	
324001				Not Prepared	
301272	SAMPLE NATIONAL HIGH SCHOOL	2022-03-02 04:26:12		Submitted	View Validate



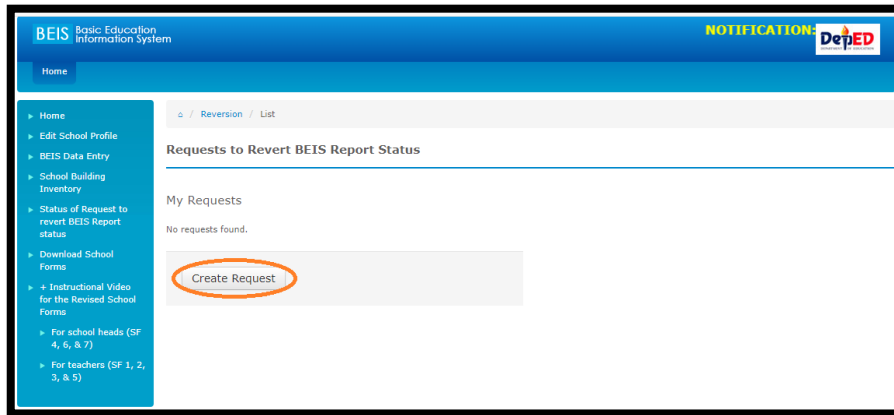
School Requesting for Reversion

Procedure on How to request reversion from **School** to **Division Office**.

- ✓ Go to **LIS** website **http://lis.deped.gov.ph** and log in using the LIS **School Head** account. Once logged in,
- ✓ Click the **EBEIS** link and click **Sign in** once again.
- ✓ Look for the link **Status of Request to revert BEIS Report Status** located at the lower left side then click the link.

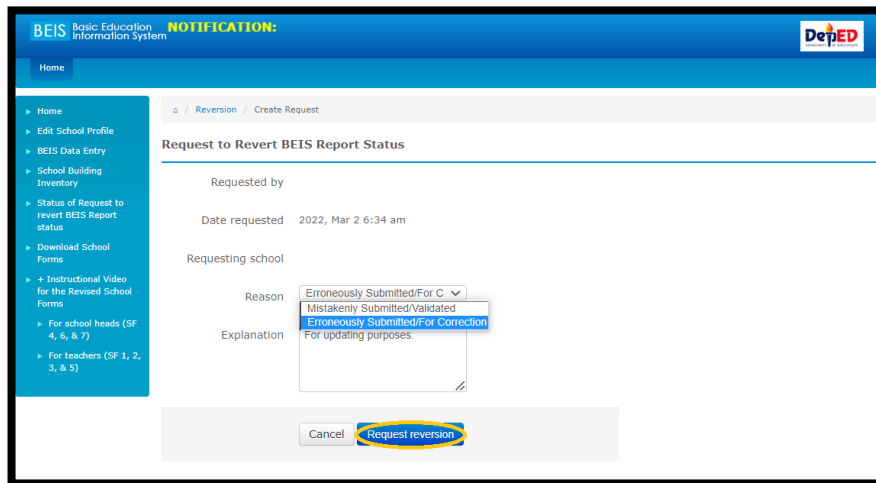


✓ Click **Create Request** button.



✓ Choose the **Reason** from the drop-down list and input the **Explanation**.

✓ Click the **Request reversion** button.



✓ Shows Approval Status is Pending.

BEIS Basic Education Information System

NOTIFICATION DepED

Home

Home

Edit School Profile

BEIS Data Entry

School Building Inventory

Status of Request to revert BEIS Report status

Download School Forms

+ Instructional Video for the Revised School Forms

For school heads (SF 4, 6, & 7)

For teachers (SF 1, 2, 3, & 5)

Reversion / View Request

Request to Revert BEIS Report Status

reversion request submitted.

Report Type Inventory School Building for Secondary School

Status Change Submitted - Preparing

Requested by

Requested Date 2022, Mar 2 6:35 am

Requesting School

Reason Erroneously Submitted/For Correction

Explanation

Approval Status Pending

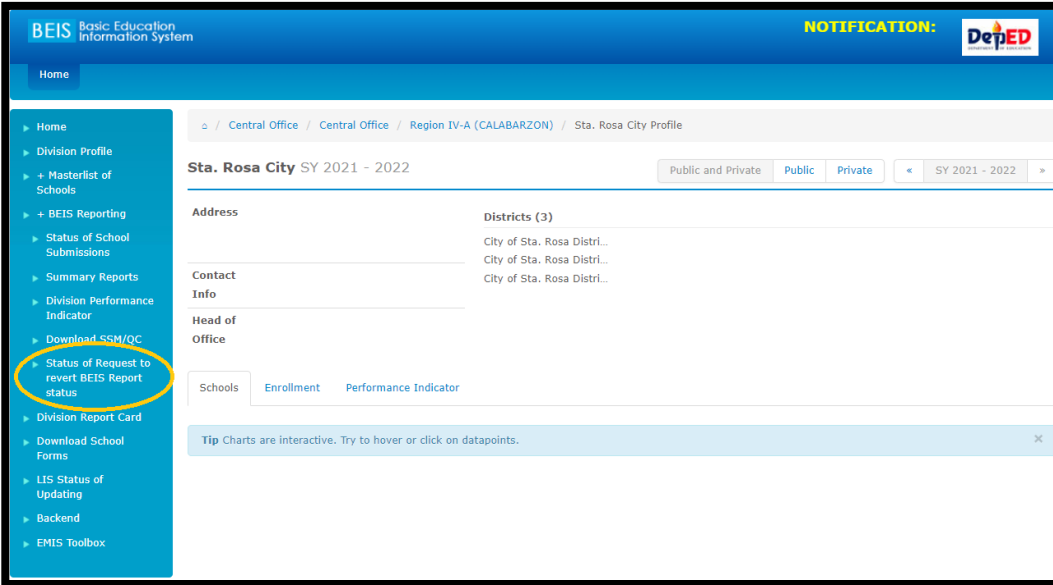
ID	School	District	Report status	Status date
301272	Sto. Domingo Integrated School	City of Sta. Rosa District 1	Submitted	2022-03-02 04:26:12

Note: Reports with status date later than reversion request date will have status unchanged.

Division Office for Reversion of request by the school

Procedure on how to approve the request for reversion.

- ✓ Go to LIS website <http://lis.deped.gov.ph> and log in using the LIS Division Planning Officer account. Once logged in,
- ✓ Click the **EBEIS** link and click **Sign in** once again.
- ✓ Look for the link **Status of Request to revert BEIS Report Status** located at the lower left side then click the link.



The screenshot displays the BEIS Basic Education Information System interface. The top navigation bar includes the BEIS logo and a notification banner for DepED. The left sidebar menu is blue, and the 'Status of Request to revert BEIS Report status' link is highlighted with a yellow circle. The main content area shows the profile for 'Sta. Rosa City SY 2021 - 2022' with tabs for 'Public and Private', 'Public', and 'Private'. The 'Public' tab is selected, showing 'Address', 'Contact Info', 'Head of Office', and 'Districts (3)'. A tip banner at the bottom reads 'Tip: Charts are interactive. Try to hover or click on datapoints.'

- ✓ Under the Pending column, click the Request date link.

BEIS Basic Education Information System **NOTIFICATION:** DePED

Home

Reversion / List

Requests to Revert BEIS Report Status

My Requests

Request date	Report	Report Status	Approval Status
	Private Senior High School Profile (Beginning of the SY Data)	Validated-Submitted	Approved
	Government Elementary School Profile (Beginning of the SY Data)	Validated-Submitted	Approved
	Inventory School Building for Secondary School	Validated-Preparing	Approved

School Requests

Pending Approved Disapproved

Request date	School	Report	Report Status	Approval Status
2022, Mar 2 6:35 am	SAMPLE NATIONAL HIGH SCHOOL	Inventory School Building for Secondary School	Submitted-Preparing	Pending

Create Request

- ✓ Input the Comment and click Approve/Disapprove button.

Home

Reversion / View Request

Request to Revert BEIS Report Status

Report Type: Inventory School Building for Secondary School

Status Change: Submitted - Preparing

Requested by:

Requested Date: 2022, Mar 2 6:35 am

Requesting School:

Reason: Erroneously Submitted/For Correction

Explanation:

Approval Status: Pending

Comment:

Back Approve Disapprove

ID	School	District	Report status	Status date
301272	SAMPLE NATIONAL HIGH SCHOOL	City of Sta. Rosa District I	Submitted	2022-03-02 04:26:12

Note: Reports with status date later than reversion request date will have status unchanged.

- ✓ Shows Request approved Successfully.

Request approved

ID	School	District	Report status	Status date
301272	SAMPLE NATIONAL HIGH SCHOOL	City of Sta. Rosa District 1	Preparing	

Request Type: Inventory School Building for Secondary School

Status Change: Submitted - Preparing

Requested by: [Redacted]

Requested Date: 2022, Mar 2 6:35 am

Requesting School: [Redacted]

Reason: Erroneously Submitted/For Correction

Explanation: [Redacted]

Approval Status: Approved

Comment: Approved

Approved: starosaadm 2022, Mar 2 7:21 am

Back

- ✓ The status of encoding of School was already Reverted to Preparing Status and ready for re-submission.

Welcome to National School Building Inventory Data Facility

Rationale

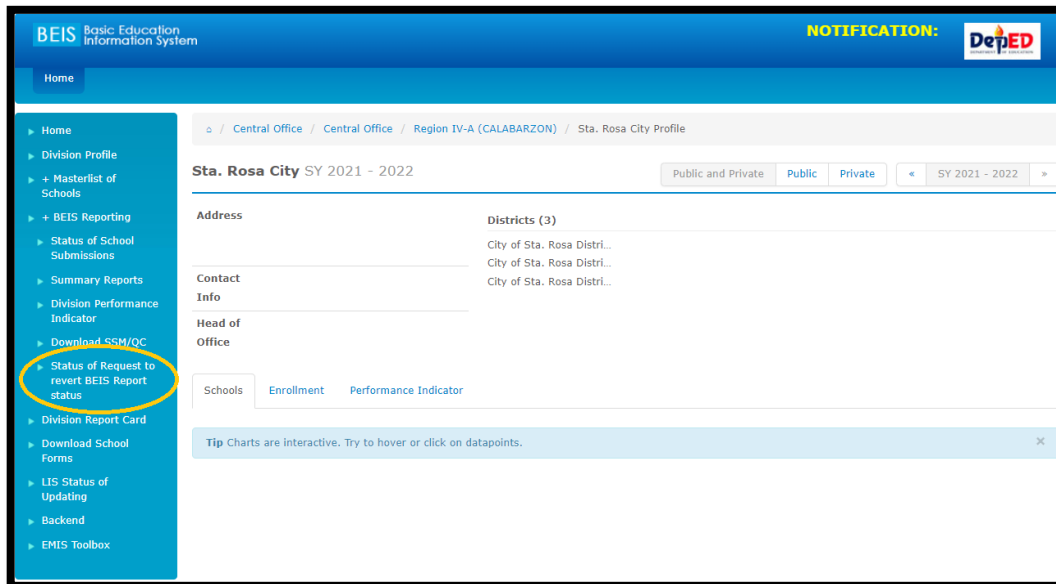
The Department continues to work towards making all schools child-friendly, safe and conducive to learning. Part of this effort is providing the appropriate facilities for each school based on data collected and standards set by policymakers. In this light, the Department intend to have an accurate and updated inventory which is crucial in planning and resource allocation particularly in determining the classroom conditions and requirements of every school. In 2014, the Department of Education established the first ever NSBI Module in the EBEIS which aims to capture specific school building information. For this year, DepEd aims to enhance and provide more comprehensive guidelines on the implementation of the National School Building Inventory for SY 2021 - 2022.

Cut-off Date of Encoding	School Year	Status	School Profile Validated	Start Encoding Date	Date Submitted	Deadline of Submission	Date Validated	Deadline of Validation	Actions
2022, Jun 15	2021 - 2022	Preparing	No	2022, Jan 26	2022, Mar 02	2022, Jun 20		2022, Jun 30	Submit

Division Office requesting for reversion to Regional Office

Procedure on How to request reversion from **Division Office** to **Regional Office** with “**Validated Status**”.

-
- ✓ Go to **LIS** website <http://lis.deped.gov.ph> and log in using the **LIS Division Planning Officer** account. Once logged in,
- ✓ Click the **EBEIS** link and click **Sign in** once again.
- ✓ Look for the link **Status of Request to revert BEIS Report Status** located at the lower left side then click the link.



The screenshot displays the BEIS Basic Education Information System interface. The top navigation bar includes the BEIS logo and a notification area with the DepED logo. The breadcrumb trail shows the path: Central Office / Central Office / Region IV-A (CALABARZON) / Sta. Rosa City Profile. The main content area is titled 'Sta. Rosa City SY 2021 - 2022' and includes filters for 'Public and Private', 'Public', and 'Private', along with a year selector for 'SY 2021 - 2022'. The left sidebar menu lists various options, with 'Status of Request to revert BEIS Report status' highlighted in a yellow circle. The main content area displays fields for Address, Contact Info, Head of Office, and Districts (3). A tip box at the bottom states 'Tip Charts are interactive. Try to hover or click on datapoints.'

✓ Click **Create Request** tab.

Home
Division Profile
+ Masterlist of Schools
+ BEIS Reporting
Status of School Submissions
Summary Reports
Division Performance Indicator
Download SSM/QC
Status of Request to revert BEIS Report status
Division Report Card
Download School Forms
LIS Status of Updating
Backend
EMIS Toolbox

/ Reversion / List

Requests to Revert BEIS Report Status

My Requests

Request date	Report	Report Status	Approval Status
	Private Senior High School Profile (Beginning of the SY Data)	Validated-Submitted	Approved
	Government Elementary School Profile (Beginning of the SY Data)	Validated-Submitted	Approved

[Create Request](#)

Choose the **Reason** from the drop-down list and input **Explanation**.

✓ **To status** is set to be **“Prepared”** and **from status** must be **“Validated”**.

Request to Revert BEIS Report Status

Requested by

Date requested 2022, Mar 1 9:19 am

Requesting office Sta. Rosa City

Reason Mistakenly Submitted/Validate

Explanation Mistakenly Validated.

To status Prepared

- ✓ Click the **Filter** tab to proceed.

Search school for batch reversion

Report type

From status

Filter

ID	School	District	Report status	Status date
----	--------	----------	---------------	-------------

- ✓ Click the link under the **ID** column.

Search school for batch reversion

Report type

From status

Filter

ID	School	District	Report status	Status date
342597	SAMPLE NHS	City of Sta. Rosa District I	Validated	2022-02-28 21:15:57

✓ Click for **Request Batch** revision tab.

Selected schools

ID	School	District	Report status	Status date
✘342597	Sinalhan Integrated High School	City of Sta. Rosa District I	Validated	2022-02-28 21:15:57

✓ Request for **Reversion** submitted to **Regional Office** Successfully.

Home / Reversion / View Request

Request to Revert BEIS Report Status

reversion request submitted.

Report Type Inventory School Building for Secondary School

Status Change Validated - Preparing

Requested by

Requested Date 2022, Mar 1 9:24 am

Requesting Division Sta. Rosa City

Reason Mistakenly Submitted/Validated

Explanation

Approval Status Pending

ID	School	District	Report status	Status date
342597	SAMPLE NHS	City of Sta. Rosa District I	Validated	2022-02-28 21:15:57

Note: Reports with status date later than reversion request date will have status unchanged.

Regional Office View

BEIS Basic Education Information System **NOTIFICATION** **DepED**

Home

Reversion / List

Requests to Revert BEIS Report Status

Division Requests

Pending Approved Disapproved

Request date	Division	Report	Report Status	Approval Status
2022, Mar 2 8:13 am	Sta. Rosa City	Inventory School Building for Secondary School	Validated- Preparing	Pending

Regional Office may Approve/Disapprove the request.

Reversion / View Request

Request to Revert BEIS Report Status

Report Type: Inventory School Building for Secondary School

Status Change: Validated - Preparing

Requested by:

Requested Date: 2022, Mar 2 8:13 am

Requesting Division: Sta. Rosa City

Reason: Mistakenly Submitted/Validated

Explanation:

Approval Status: Pending

Comment: APPROVED.

Back Approve Disapprove

ID	School	District	Report status	Status date
301272	SAMPLE NATIONAL HIGH SCHOOL	City of Sta. Rosa District I	Validated	2022-03-02 08:10:39

Note: Reports with status date later than reversion request date will have status unchanged.

Regional Office Approved the request of the Division Office.

Request to Revert BEIS Report Status

Request approved:

ID	School	District	Report status	Status date
201272	SAMPLE NHS	City of Sta. Rosa District 1	Preparing	

Report Type: Inventory School Building for Secondary School

Status Change: Validated - Preparing

Requested by:

Requested Date: 2022, Mar 2 8:13 am

Requesting Division: Sta. Rosa City

Reason: Mistakenly Submitted/Validated

Explanation:

Approval Status: Approved

Comment: Approved

Approved: melina.albano@depd.gov.ph 2022, Mar 2 8:20 am

Back

The School Account displays that the status of encoding of School was already **Reverted to Preparing Status** and ready for re-submission.

Welcome to National School Building Inventory Data Facility

Rationale

The Department continues to work towards making all schools child-friendly, safe and conducive to learning. Part of this effort is providing the appropriate facilities for each school based on data collected and standards set by policymakers. In this light, the Department intend to have an accurate and updated inventory which is crucial in planning and resource allocation particularly in determining the classroom conditions and requirements of every school. In 2014, the Department of Education established the first ever NSBI Module in the EBEIS which aims to capture specific school building information. For this year, DepEd aims to enhance and provide more comprehensive guidelines on the implementation of the National School Building Inventory for SY 2021 - 2022.

Inventory School Building for Secondary School

Cut-off Date of Encoding	School Year	Status	School Profile Validated	Start Encoding Date	Date Submitted	Deadline of Submission	Date Validated	Deadline of Validation	Actions
2022, Jun 15	2021 - 2022	Preparing	No	2022, Jan 26	2022, Mar 02	2022, Jun 20		2022, Jun 30	Submit

THANK YOU!

